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Reducing Poverty through Growth

MCA-Vanuatu Steering Committee Meeting No. 1 of 2010

Type of Meeting: Special Steering Committee Meeting

2.45pm Wednesday 27 January 2010

MCA Vanuatu Conference Room

Board Members:

Present: Chairman, DG, PMO, Simeon Athy
Alternate Director of, DSPPAC, Tony Sewen
Alternate to Director of Finance, Dorothy Erickson
Alternate to Director of PWD, Kensi Yosef

MCC Representative
Chris Cookson, MCC Resident Country Manager

NZ Aid Representative
John Claasen, NZAID Manager

MCA Vanuatu Program Management
Johnson Wabaiat, Director MCA-V
Catherine Malosu, ESA Officer 1
Jason Raubani, ESA Officer 2
Marie Jo Bani, Administrative Personnel

Apology: Gregoire Nimbtik, Director DSPPAC
Wilson Tari Vuti, DG, MIPU

Absent: DG, Lands

Quorum present? Yes

PROCEEDINGS

The Meeting was called to order at 2.45pm by the Chairman of MCA-Vanuatu Steering Committee.

Welcome by Chairman

SC Chairman welcomed all members and representatives present at the meeting and outlined the Agenda Items for discussions as detailed below. The Item 3 was deferred to the next meeting. In the section of AOB it was agreed to discuss the introduction of the new Website.

Agenda Item:

1. Minutes of previous meetings No. 12
2. Official Handing Over Ceremony (Program)
3. Update on the progress of project
4. Review MCC's response to QDRP 16
5. Selection Reports
 - Monitoring and Evaluation Officer
 - Financial Management Officer and
6. MCA-V office space issues and options
7. Regular SC meeting schedule for 2010
8. Update on Vanuatu's Compact eligibility
9. 2009 Performance Bonus payments
10. AOB
 - Date of next SC Meeting.

1. SC approved the Minute No. 12 with some amendments.

- MCC requested if correction could be made regarding SC Members present to reflect the 'Alternate Director of' present and not 'Representative of Department' as the Governance Agreement mentioned names of persons.
- Correct Kristin Drelling's title to MCC Vanuatu Program Officer.
- Correct typos on the minutes

1.a. Matters arising

- PWD ESU Staff – PD MCA-V confirmed that MCA-V will take up contractual issues with PWD and ensure that staff contracts are amended to allow staff benefits to match up with the rate the MCA Program staffs is currently on.

2. Ceremony to Celebrate Road Construction Progress.

The SC was presented with the planned program activity for the ceremonies to mark the occasion of the road construction progress particularly for the sections of road that have been completed on the Efate Ring Road and Santo East Coast Road. It included the 3 sections on the ERR and section A on SECR and the ceremony will also mark the first visit of the US Ambassador to Vanuatu based in PNG, the Hon. Teddy Taylor. Invitations were prepared by the Vanuatu Government and were forwarded to all development partners to participate at the occasion.

Press-releases and speeches were also prepared and forwarded to all media outlets for public information to attract wider participation from beneficiaries, citizens and residents on the two islands of Efate and Santo.

According to the planned program there will be two ceremonies on the two project sites at Lopelope on Santo on 3rd February 2010 and at Takara on 4th February on Efate.

Logistical arrangements were also in place following meetings with the two Provincial Governments of Sanma and Shefa and funds allocated for the ceremony is to be shared in the following order:

- Vanuatu Government contribution to include Chartered aircraft VT 2,700,000
- MCA-V contribution VT 2,000,000
- Sanma Provincial Government Council to contribute VT 500,000
- Shefa Provincial Government Council to contribute VT 500,000
- Private Sector for in-kind assistance

Recommendations:

- SC endorsed and approved that the ceremonies be held at the two project sites on 3rd February for SECR project and 4th February 2010 at the two proposed community locations of Lopelope and Takara.
- SC endorsed and approved the budget prepared as presented for a total of VT5,700,000 to finance the celebration.

SC noted member's commitments and other engagements of the day and the meeting was suspended with other agenda items being referred to the next meeting.

Meeting close 4.00 pm. The next meet will be on Friday 29th January at 8.30 am.

Certified by: _____/S/_____
Secretary, MCA-Vanuatu

Acknowledged by: _____/S/_____
Chair of the Steering Committee